

DDA SUBJECT FILE COPY

85-0817/1

ROUTING AND TRANSMITTAL SLIP		Date
		3/7/85
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. D/LOGISTICS		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION

(PLS PREPARE RESPONSE TO MS. BOATNER
FOR DDA'S SIGNATURE.)

SUSPENSE: 14 MARCH 1985

cc: C/NBPO
C/HOME/OL

45-17

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

	Room No.—Bldg.
	Phone No.

5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

STAT

SS 08/17/11

6 March 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM: Helene L. Boatner
Director, Management, Planning and Services, DI

SUBJECT: Space

1. I was recently briefed on the preliminary plans for the P&PD Building expansion which would add 70,000 square feet to the current building. We are in favor of that project, which would include a small amount of space for the DI. But it occurs to me that it may be possible to increase the expansion to the limits of the building site without entering that difficult area requiring new approvals from the various interested groups. If it is possible to increase the size of the addition and, in the process obtaining more space for the DI, we would be happy to see what we can do to provide some financial support.

2. This support would be in addition to our interest in the excavation of the basement of the building.

3. Let me know if you believe this proposal has possibilities.

Helene L. Boatner

ADMINISTRATIVE - INTERNAL USE ONLY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DD/A Registry
85-0812/1FROM: D/DI/MPS
STAT 2F42 Hqs.

EXTENSION

HQ

DATE

6 March 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA
7D18 Hqs.

2.

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